

# Hanley Castle Parish Council

**Minutes** of the Meeting of the Parish Council held on Thursday, 16<sup>th</sup> March 2023 in Hanley Swan Village Hall at 7.00pm.

**Present:** Councillors: Sue Roberts (Chairman), Sue Adeney, Sara Beadon, Pippa Barkley, Alex Walker & Alison Sparkes.

**Apologies:** Cllr Lesley Smith, DCllr Martin Allen & Andrea Morgan, Peter Goodyear (Tree Warden), David Prescott (TCAS).

**In Attendance:** The Clerk, CCllr Tom Wells, Nick Harper (Pond Warden), 3 parishioners.

**27/23 Welcome & Minutes:** Cllr Roberts welcomed everyone to the meeting. The Minutes of the Parish Council held on Thursday 16<sup>th</sup> February 2023 having been previously circulated, were **approved**. Cllr Roberts accepted the apologies received by the Clerk.

**28/23 Declarations of Interest & Dispensation Requests from Councillors**  
None declared.

*Closure of the meeting to allow members of the public to ask questions or make comments.*

Nigel Hawthornthwiate updated the Council on the Verge project. There was interest in some new areas around the parish being included and he was talking to the Pond Warden about an area behind the pond.

**29/23 Matters Arising and Progress Reports** for information:

- a) Action List Update – the actions were discussed and action list updated.
- b) Website update – The website was now built and the redirect from the old site would soon be live. It would be advertised in the Parish Link. Cllr Roberts would continue to discuss the best way of having a business directory without being in competition with the Parish Link. It was agreed that a register of businesses within the community would be very useful.

**ACTION: Cllr Roberts to speak with the Parish Link.**

**30/23 Finance:**

- a) Payments in the schedule of Appendix 1 were approved.
- b) Receipts Received - £2255.40 duck house donations.
- c) Duck Houses – It was agreed to add them to the insurance policy.
- d) New Farm Grounds Maintenance – notification of increased prices - voted on and approved

**31/23 Planning:**

- a) Planning applications received: None received.
- b) Application received prior to the meeting.

<a href="#">M/23/00323/HP</a>	Bramble Cottage Church End Hanley Castle Worcester WR8 0BL	Alterations to existing single-storey rear extension – No Objection
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c) Planning Decisions:

<a href="#">M/22/01881/FUL</a>	1 St Gabriels Terrace Hanley Swan Worcester WR8 0DY	Proposed bungalow to rear of 1 St Gabriels Terrace (Resubmission of 19/00014/FUL)	Application Approved
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d) Previous Planning application – no updates

e) NHDP: Next Steps & Actions – a meeting was set for 11am on 20<sup>th</sup> March to discuss next steps. MHDC had been emailed to find out who the NHDP contact would be going forward.

**32/23 District and County Councillors' Reports:** DCllr Allen's report was read out.

CCllr Tom Wells talked about the extension of the £2 bus fare scheme until June. There was also a long discussion about which footway should be prioritised for repair as Roberts End (in the Holloway) and Welland Road could not both be done. Eventually it was decided that Welland Road had more footfall and should be prioritised.

He also reminded everyone that ID would be required by everyone turning up to vote.

**33/23 Report of the:**

**a) Parish Paths Warden** – Peter Goodyear's report was read out.

**b) Pond Wardens** – Duck houses were on a looking very good. Almost £8k in donations for them had been received. There were just a few final finishing touches left to do.

**c) Playing Field Warden** (Graham Holmes) – The picnic bench in the play area was reported as requiring replacing along with a fence railing.

**ACTION: The Clerk to look into replacement picnic benches and Cllr Roberts to arrange for fence to be fixed.**

**d) Local Police** – The latest report had been circulated and it was agreed to put a notice in the Parish Link reminding dog owners to be careful around lambs. As part of the contract it was agreed to put forward speed outside both schools, parking & traffic management in Hanley Castle, a stronger police presence and regular meeting attendance.

**34/23 Highways Matters**

**a) Road Safety Matters**– A letter from a concerned parishioner was read out. It was agreed that Cllrs Beadon and Barkley would contact the HCHS Head to arrange a follow up meeting.

It was also noted that the bridge repairs at Gilberts End had left it in a worse state as there was now a sheer drop. The Clerk was asked to report it.

**ACTION: To arrange meeting with the school.**

**b) Works for Lengthsman** – Nothing raised

**35/23 Carbon Neutral Working Group -**

a) Sandwich Board purchased.

b) Poolbrook Pollution – The report that had been received was read through and discussed. It was agreed that Cllr Adeney would contact the company and decide the best way forward.

**ACTION: Cllr Adeney to contact John to discuss best option.**

**36/23 Correspondence**

a) Age UK Mobility Information Bus – It would visit Toasty Tuesdays on the 16<sup>th</sup> May. Cllr Barkley would contact them regarding visiting the Pop Up Café.

**ACTION: Cllr Adeney & Cllr Barkley to confirm visits with the Bus team.**

**37/23 Topics raised by Councillors, Committees, Clerk & Parishioners**

- a) Parish celebrations for King’s Coronation – Hanley Castle preparations were underway, Cllr Adeney would discuss Hanley Swan with Cllr Sparkes after the meeting. Cllr Roberts would look at a commemorative gift for the children. The Clerk would email CALC to ask if they had any suggestions from other parishes.
- b) Date for the Annual Parish Meeting – 16<sup>th</sup> May was set.
- c) Preparation for Elections – The Clerk would forward any information to Councillors.
- d) Parking at the top of Gilberts End near Brinkley Drive at school time – this was discussed and it was agreed that it would be raised at the meeting with HCHS Head.

**38/23 Councillors reports and items for future agenda:**

- a) David Prescott – Three Counties CEO to be invited to attend the Parish Meeting on 16<sup>th</sup> May.

**39/23 Date of next meeting:** The date of the next meeting was scheduled for 20<sup>th</sup> April 2023.

Signed ..... Date: 20<sup>th</sup> April 2023

Appendix 1: Schedule of Payments & Receipts 16<sup>th</sup> March 2023.

**Payments to be Approved – March Meeting**

Jane Jordan		Wix Events Calander Website	39.93
Jane Jordan		wix - 3 year Website Plan	432.00
Paul Davighi-Edwards		Sky Plastics Invoice	128.88
Nick Harper		Bradford Screws for Duck Houses	51.46
Gigi Verlander		Boards Direct Noticeboard	100.80
Rebecca Abunassar		March Clerk Duties	506.20
Peter Sauntson		FebruaryLengthsman	882.00
			<b>2141.27</b>

Signed ..... Date: 20<sup>th</sup> April 2023  
Chairman