

HANLEY CASTLE PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Thursday, 15th May 2025 in Hanley Swan Village Hall.

Present: Councillors: Sue Roberts (Chairman), Sara Beadon, Sue Adeney, Angela Hartland, Alex Walker, Pippa Barkley, Steve Pennant.

Apologies: Cllr Lesley Smith, Peter Goodyear (PPW), Graham Holmes (PFW).

In Attendance: The Clerk, Steve Gogerty (NHDP), Nick Harper (Pond Warden).

62/25 Election of Chairman 2025/26 & signing of Declaration of Acceptance of Office – Cllr Roberts was proposed as Chairman by Cllr Adeney and seconded by Cllr Pennant, all voted in favour. Cllr Roberts signed the Declaration of Acceptance of Office.

63/25 Welcome and Apologies: Cllr Roberts welcomed everyone to the Annual meeting of the Parish Council and accepted the apologies received by the Clerk.

64/25 Declarations of Interest & Dispensation Requests from Councillors

- a) Register of Interests: Councillors were reminded that they must be kept up to date.
- b) Dispensations. No requests had been made but the Clerk was asked to check the requirements for a Financial Dispensation. **ACTION – The Clerk to ask CALC.**

Closure of the meeting to allow questions from members of the public. No questions raised.

65/25 Election of Vice Chairman 2025/2026 – Cllr Roberts proposed Cllr Adeney and Cllr Beadon seconded the proposal. All voted in favour and Cllr Adeney was elected Vice Chairman.

66/25 Election of Representatives and areas of responsibility.

Hanley Environment Group	Cllrs Adeney & Pennant.
Staffing Committee	Cllr Roberts.
Worcestershire CACL	Chairman & Vice Chairman.
Village Hall Committee	Graham Holmes.
Lead Finance Members	Cllrs Pennant & Hartland.
Lead Planning Member	Cllr Adeney.
Comms/Social Media/Website	Cllr Pennant.
Business Liaison	Cllrs Barkley, Beadon & Hartland.
Community Orchard	Malcolm Fare.
Three Counties Community Liaison	- Cllrs Smith, Hartland & Walker.
Cemex Liaison	Cllr Barkley.
Speed & Traffic Safety	Cllrs Barkley & Beadon.
Pond	Nick Harper.
Paths	Cllr Pennant.
NHDP	Steve Gogerty.
Allotments	Hillary Fowler.
Buses	Cllr Adeney.
Hanley Castle Parochial Charities	Helen Owens & Caroline Peer.

HANLEY CASTLE PARISH COUNCIL

67/25 Minutes: The Minutes of the Meeting of the Parish Council held on Thursday, 24th April 2025 had been previously circulated, and the minutes were **approved** following the inclusion of the AJB Joinery quotation figure.

68/25 Matters Arising and Progress Reports for information:

- a) Action list was discussed and updated.
- b) CWI Quote for Village Hall – Cllr Pennant explained the reason for the revision of the quotation for the cavity wall installation and all voted in favour of continuing to accept it.

69/25 Finance:

- a) To consider and **APPROVE** any payments - The payments in Appendix 1 were agreed.
- b) To approve the Financial Accounts and Annual Governance Statement 2024/2025 – The Financial Accounts and Governance Statement were read out and approved. The AGAR form was signed by the Chairman and Clerk.

70/25 Planning:

- a) To Consider planning applications received: None received.
- b) To Consider applications received after Agenda – None received
- c) To Consider any Appeals received:
M/22/00471/FUL – Picken End 14 houses Ref: APP/J1860/W/25/3364189 objections to be submitted by the 16th June. The reason for the appeal were discussed. It was agreed that Steve Gogery (NDP) would send across the main objection points for the councillors to view.

ACTION: The Clerk will circulate the appeal documents to the Councillors.

d) Planning Decisions:

Application Number	Location	Proposal	Status
M/25/00438/PIP	Mortimer Lodge Hanley Swan Worcester WR8 0DN	Permission in Principle for the proposed erection of up to 2 no. dwellings	Application Refused
M/25/00500/HP	Benjamin Cottage Church End Hanley Castle Worcester WR8	Proposed single-storey rear extension	Application Approved

71/25 Highways Matters

- a) Road Safety Matters – New VAS sign had been purchased.
- b) Works for Lengthsman or Reporting to MHDC/WCC – It was asked if the Lengthsman could cut back overhanging branches mentioned by a parishioner, along the Worcester Road footway. Also, if cleaning the white gates could be undertaken on a regular basis.

ACTION: Cllr Pennant to have a look and ask the Lengthsman.

72/25 Topics raised by Councillors, Committees, Clerk & Parishioners

- a) Honeypots Lane – Concerns had been raised about the blind spot when pulling out and it was asked if a mirror could be positioned to assist or if a

HANLEY CASTLE PARISH COUNCIL

white line drawn to raise awareness. **ACTION: Cllrs Beadon and Berkley to speak to Highways.**

- b) The Date of the July Meeting – The Clerk would be away for 3 weeks in July and it was agreed to postpone the July meeting and reschedule it for the 14th August 2025.

73/25 Items for the next agenda: Look at ways to recruit new volunteers around the villages.

74/25 Date of next meeting: The date of the next meeting was set for 19th June 2025.

Signed Date: 19th June 2025
Chairman

Appendix 1: Schedule of Payments & Receipts 16th May 2025

Payments to be Approve June Meeting

New Farm Grounds Maintenance	April Cuts	1162.34
		1162.34

Signed Date: 19th June 2025
Chairman