

HANLEY CASTLE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Thursday, 18th September 2025 in Hanley Swan Village Hall.

Present: Councillors: Sue Roberts (Chairman), Sue Adeney, Angela Hartland, Pippa Barkley, Steve Pennant, Sara Beadon, Lesley Smith.

Apologies: Cllr Alex Walker, D&C Cllrs Wells, PC Kev Johns, Nick Harper (Pond Warden).

In Attendance: The Clerk, Graham Holmes (PFW), Hilary Fowler (Allotments), 4 parishioners.

104/25 Welcome and Apologies: Cllr Roberts welcomed everyone to the September meeting of the Parish Council and accepted the apologies received by the Clerk.

105/25 Declarations of Interest & Dispensation Requests from Councillors

- a) Register of Interests: Councillors were reminded that they must be kept up to date. **ACTION: Please could all councillors review their Register of Interests held by MHDC and update if required.**
- b) Dispensations. No requests had been made.

106/25 Minutes: The Minutes of the Meeting of the Parish Council held on Thursday, 14th August 2025 had been previously circulated, a small change was requested and the minutes were then **approved**.

Members of the public were invited to ask questions or comment on agenda items.

It was asked if a bus stop/shelter would be possible at the designated bus stop in Hanley Swan as there was no shelter for parishioners whilst they waited. The question of designated bus stop markings was also raised as it was often difficult to prevent people from parking and blocking the view of the bus driver. **ACTION: The Clerk to ask Cllr Wells what can be done regarding a shelter and markings.**

107/25 Matters Arising and Progress Reports for information:

- a) Action list was discussed and updated.
 - White gates required 2x 1m width & 1.8m high and 2x 1.5m width & 1.8m high.
 - Dropped kerb opposite The Swan scheduled for 20th October.
 - Try to find someone to repair the bench as it was thought that Gigi may be unable to do so. The one opposite Picken End also required attention.

108/25 Finance:

- a) To consider and **APPROVE** any payments - The payments in Appendix 1 were agreed.
- b) Receipts Received. None – the precept was expected soon.

109/25 Planning:

- a) To Consider planning applications received:

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<u>M/25/01146/HP</u>	Oaklea Worcester Road Hanley Swan Worcester WR8 0EA	Proposed rear and side extensions
No Objection raised		

b) To Consider applications received after the Agenda issued – None received

c) Planning Decisions:

<u>M/25/00688/FUL</u>	The Old Motor Pool Hanley Road Welland	Extension to existing Motor Workshop	Application Approved
<u>M/25/00755/FUL</u>	Badgers Church End Hanley Castle Worcester WR8 0BL	Erection of two and a half storey self-build dwelling house	Application Approved
<u>M/25/00808/AGR</u>	Severn End Hanley Castle	Prior Notification for a new agricultural storage building	Application Approved

110/25 District and County Councillors' Reports: Monthly report circulated.

111/25 Reports of the:

- a) Parish Paths Warden (Steve Pennant) – Report was read out.
- b) Pond Wardens (Nick Harper) – Report was read out, the request to pay for the drain to be jetted was approved.
- c) Playing Field Warden (Graham Holmes) - An update was provided, a request was made to consider donating £775 for work required due to the dry weather. It was agreed to put the request on the next agenda for discussion.

ACTION: Put the donation request on the October Agenda. W

- d) Allotment Update – A Draft Tenancy agreement was discussed, it would be circulated and any comments sent to the Clerk. It was agreed to try and set up a meeting with the Solicitors to try and move things on.

ACTION: Contact the Solicitors to progress actions.

- e) Local Police (Kev Johns) – August Bulletin Circulated.

112/25 Highways Matters

- a) Road Safety Matters – Sizes of white gates were provided to the Clerk to order. Highball white gates to be relocated and cut to appropriate size. Readings from the VAS machines would be shared with parishioners and the Parish Council on a regular basis. There had been an accident at the Hanley Swan Crossroads two weeks previously and the Clerk was asked to contact the police to find out if it had been reported.

ACTION: Ask PC Johns about the accident.

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- b) Works for Lengthsman or Reporting to MHDC/WCC –Guarlford Sign for Hanley Swan was pointing in the wrong direction. **ACTION: Ask for it to be corrected.** The Hanley Swan Sign by Ladywell was obscured by vegetation, and the willow tree in Blackmore layby needed cutting back as it was obscuring the post box. **ACTION: Ask the Lengthsman to clear these.**

113/25 Hanley Environment Group

- a) Street Trees – A consultation had been circulated to residents in Hanley Swan to ask for feedback on having more trees planted. **ACTION: Agreed to wait for feedback before any discussions about possible expenditure.**
- b) It was reported that a very successful pond presentation had been given by Bidi Kings.

114/25 Correspondence

- a) Hanley Swan Primary School Litter Pick 16th October.
- b) CALC AGM – 13th November all invited.
- c) CALC & Public Health Webinar: Understanding Town & Parish Data 30th September.

115/25 Topics raised by Councillors, Committees, Clerk & Parishioners

- a) Parish Survey – An update was provided on the work undertaken so far. A few volunteers had come forward, CALC had been very helpful. It was going to take longer than anticipated but a working party would get together and focus groups would be held. It was intended to interview as many people as possible before the questionnaire was drafted.
- b) Review of Documentation & Policies – The list provided was discussed and it was agreed to have a monthly item on the agenda to review policies to ensure all were up to date and correct. **ACTION: Continuous Agenda Item.**
- c) MyParish Council Website withdrawal – the Clerk advised that the MyParish website presently used to post all documents was being withdrawn in a year. The Parish website would be reviewed to determine if it was sufficient and met the requirements, if not a separate website would be required. **ACTION: Review the parish website for suitability as replacement for MyParish.**

116/25 Items for the next agenda:

Request for contribution towards the playing field groundwork.
Half yearly financial report.
Include an item on Policy Review.

117/25 Date of next meeting: The date of the next meeting was set for 16th October 2025.

Signed Date: 16th October 2025
Chairman

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Appendix 1: Schedule of Payments & Receipts 18th September 2025

Payments Approved September 2025

Peter Saunston		VAS Installation	135.00
WDBF Glebe		Welland road rent	125.00
New Farm Ground Maintenance		September Cuts	412.85
PKF Little John		Annual Audit	252.00
NFU Mutual		Orchard Insurance	
			£924.85

Signed Date: 16th October 2025
Chairman